

THE SOCIETY FOR ACUTE MEDICINE
2-3 MAY 2024

sambelfast



CALL FOR POSTER ABSTRACTS

Abstract Submission Deadline: 3 March 2024

Abstract Results: 20 March 2024

Note: Abstract submission guidelines have been updated – please read carefully

www.sambelfast.org

The Society for Acute Medicine's 2024 Spring conference, SAMBelfast, is aimed at a multi-professional audience and is targeted at those working in an acute medical setting, both managerial and clinical. It will provide an excellent platform for multi-profession discussion and debate as well as an opportunity to share, discuss, learn and hear about the different developments within Acute Medicine.

Call for Abstracts

We invite authors to submit an abstract for **display at SAMBelfast in the online ePoster showcase and as a full sized paper poster at the event**. A selection of the best abstracts will also be invited to take part in a "lightning" oral presentation of your poster. The ePoster showcase will be live for 4 months after the conference dates to extend the life and reach of your poster. Abstracts should be submitted online at:

www.sambelfast.org
by 3 March 2024

Poster categories

SERVICE ORGANISATION & DESIGN
AUDIT & QUALITY IMPROVEMENT
RESEARCH
EDUCATION
CASE REPORTS

Who can submit a poster?

Any health professional can submit an abstract relevant to Acute Medicine. We welcome submissions from all members of the multi professional team. If you are a student or more junior member of SAM, we would advise you get a senior colleague to review your abstract prior to submission as it is marked at the same standard. Please ensure that your submission is linked to one of the categories listed using the linked proformas.

Word count and format

Please submit your abstract using the outline and links provided in the category overview section below. The total number of words should not exceed 300 (excluding titles). **Please note that if you do not complete all the mandatory sections your abstract will be rejected at the submission stage.** A further 100 words is allowed for references and title. In addition, you may include up to 2 images or tables to illustrate the work further. **Please ensure that you have permission to use any images that you display in your abstract submission, otherwise you may be liable for copyright infringement and associated charges.**

Images can be in any format and up to 10MB in size. **Any patient identifiable images must have the patient's written permission for display.** [Forms are on the website](#). Abstracts which exceed the maximum length will be judged based on the first 300 words or not reviewed at all.

All submissions

Abstract submission guidelines have been updated so PLEASE ensure you read what is required for each category.

Please follow the format using the outline and links provided in each category overview section below. The format varies between categories so check this before you submit. Any reports that are not submitted in this format or with mandatory boxes left blank will be rejected at the shortlisting stage.

Only a small number of case reports can be included in the poster display – therefore only cases of exceptional interest to an Acute Medicine audience will usually be accepted.

Tips for submitting your abstract

- **Abstracts should be well written** – i.e., correct sentence structure, grammar, and spelling. Plain English should be used. If you are not confident in your written English, consider having your abstract reviewed by an experienced writer.
- **Abstracts should have all mandatory boxes completed.**
- **Abstracts should be very clearly relevant to the field of acute medicine**
- **Your abstract should address the "so what?" question.** Remember that every hospital is different, and SAM conferences attract delegates from around the UK and the world. What does what you have to say relate to people working in other, very different, hospitals?

- **EDUCATION CATEGORY:** Abstracts should demonstrate **an understanding of the medical/healthcare profession's education literature.** Try to avoid describing an educational intervention that participants liked or felt improved their confidence. It should be very clearly related to acute medicine.
- **SERVICE ORGANISATION & DESIGN CATEGORY:** Abstracts should demonstrate **objective evidence of improvement.**
- **AUDIT & QI CATEGORY:** Simple audits are not usually accepted – a **completed audit cycle demonstrating an improvement** or, even better, a **quality improvement project demonstrating the use of improvement science** (i.e., Method for Improvement, PDSA cycles and run/SPC charts) is preferred. We will not accept any submissions that do not include a reaudit post intervention. They must be relevant to acute medicine.

[Read the AQI Category Submission Guidelines here](#)

- **RESEARCH CATEGORY:** Clinical Research abstracts should include an indication that **ethics committee approval** was granted, where appropriate.
- **CASE REPORTS CATEGORY:** Case reports should include the following points:
 - What about this case is important to be presented as a poster?
 - What is the relevance to acute medicine?
 - How did this change your practice?
 - What are the lessons that you learned from this that you'd like to share (Inter)nationally?
 - What evidence /national guidelines have you found in researching this topic?

[Read the Case Report Category Submission Guidelines here](#)

Photos/Images: Any patient identifiable images must have the patient's written permission for display. Forms are on the website in the Abstract section. You must also have permission to use any stock image from the internet. Without this, SAM may incur a penalty for breach of copyright and the abstract submitter could be held liable and asked to pay this fee.

If your abstract is selected

All abstracts are scored online. Authors will be notified after **20 March 2024** if their abstract has been accepted. You will be able to view your score and read any feedback from the adjudicators by logging into the abstract system using your original login at:

www.sambelfast.org

Individuals and organisations who are shortlisted will be invited to display an electronic poster on our virtual event platform and a full sized poster at the conference.

Submit your abstract online by
23:59hrs on 3 March 2024

Feedback available online from
20 March 2024

By submitting an abstract you are giving the Society for Acute Medicine permission to publish the content on its website and in other ways considered appropriate. Abstracts **may** be considered for publication in the Society's Acute Medicine journal. The definitive decision will be made following the presentation and is dependent on the overall quality. All materials will be credited to the author(s).

In the past, we have sometimes been able to offer publication of abstracts of those posters awarded 'highly commended' certificates. We cannot guarantee that this will be possible, and the final decision on publication rests with the journal Editor.

The decision of the adjudicators is final, and no correspondence will be entered into.

Note

One author for each poster will be required to register to attend the meeting (either as an in-person delegate or virtual attendee) and pay the appropriate delegate fee.

Please do not submit an abstract if you are unable or unwilling to attend the meeting.

1. Go to the Abstract Submission Page

www.sambelfast.org

- If you have previously submitted an abstract to a SAM Conference, log in with your email address and password.
- If this is your first submission, click 'Create Your Account Here.'

Abstract Submission Login

Abstract submission closes at 2359hrs on Sunday 3 March 2024.

[View the Call for Abstracts](#)

The Abstract submission guidelines have been updated, so read the Call for Abstracts carefully.

The AQI and Case Report categories have specific submission guidelines that must be followed. View them below:

[AQI Abstract Submission Guidelines](#)

[Case Report Submission Guidelines](#)

If you require a **Patient Consent Form** for a Case Report submission, [please click here to download the form](#)

Make sure you have permission to use any images that you display in your abstract submission. Otherwise you may be liable for copyright infringement and any associated charges.

New user? [Create your account here](#)

Email address:

Password:

[Request login details](#)

3. Select Your Category

Select the category you are submitting your abstract to and click 'Add'

Category		Closing Date
Audit & Quality Improvement	<input type="button" value="Add"/>	03/03/2024
Education	<input type="button" value="Add"/>	03/03/2024
Service Organisation & Design	<input type="button" value="Add"/>	03/03/2024
Research	<input type="button" value="Add"/>	03/03/2024
Case Reports	<input type="button" value="Add"/>	03/03/2024

2. Input Your Submitter Details

- Enter the submitter details. If this is your first SAM submission, create a new password that you will use to access the system.
- If you have submitted previously check your details are up to date.

Heading: Abstract Submitter Details

Email *

Password *

First name *

Last name *

Organisation *

Address line 1

Address line 2

4. Submission Details

- Ensure you follow the **specific requirements for each category** (more detail above and on the website)
- Insert your abstract title and author details.
- Please note co-authors are not mandatory fields. Leave these blank if not applicable.

Abstract Submission Details

Category: Audit & Quality Improvement

Abstract Title *

0 characters of 160

Use the submitter as the main author?

Main author

First name * Eloise

Last name * Street

Company * Eventage

Job Title * Event Manager

Email * eloise.stree@eventage.co.uk

Co-author 1

First name *

Last name *

Company/Organisation *

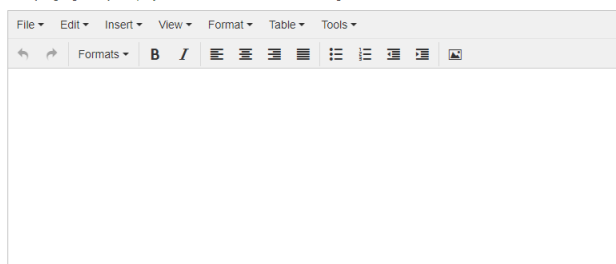
5. Enter your Abstract Text

- Enter your abstract text. There is a maximum limit of **300 words** (A further 100 words is allowed for references)
- Enter the content in sections following the headings on each text box
- If you are entering a Case Report, go to the text box headed 'Case Report'
- Please note that text pasted in from other applications (e.g., Word) may lose some formatting.
- Upload any supporting files using the "Insert Image" button (JPEG/PNG files only) or add files of a different format to the "supporting files" option at the base of the page. **You must have permission to add an image!**

PLEASE NOTE: you should not upload your abstract text here; this is for supporting files only.

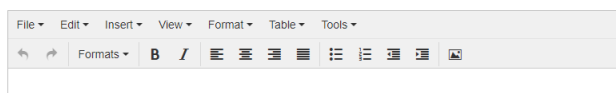
Aim

Briefly highlight why the project was undertaken and what the goals of the work included



Methods

What methods were used to achieve the aims?



6. Preview Your Abstract

- This page will show a preview of your abstract. To make any changes click the 'Back' button
- At this stage your abstract is now saved in the system. Click 'Submit' to complete your submission. You can still log in to the system and make amendments up until 2359hrs on **3 March**
- If you do not click submit at this time your abstract will still be saved as incomplete and you can log back in to complete your submission.

Abstract Submission Preview

Back

Please review your abstract before submitting.
Preview of abstract after formatting

Title:	My Abstract
Topic:	Service Organisation & Design
Author:	Eloise Street
Company:	Eventage

Aim

Abstract content

7. Confirmation of Abstract Submission

You will receive a confirmation email when you have successfully submitted. If you do not receive this email, please contact:

samconference@eventage.co.uk

SCORING

Abstracts will be scored by two referees with an overall arbitrator assigned to each of the categories. **Incomplete abstracts (i.e., failing to complete mandatory boxes) will lead to the abstract being rejected at the shortlisting phase.**

Those marked after shortlisting will be marked according to the following scoring system.

Relevance:

- Is the abstract clearly written to target people working within the field of Acute Medicine?

Scientific Rigor:

- Is there a clear question/purpose to the abstract?

- Are the subjects clearly defined, e.g., patient types, and are the methods & presentation thorough and systematic?
- Do the results and/or conclusion accurately reflect the evidence and draw appropriate conclusions?

Clear Learning Points:

- Is there a clear **Learning Point** for Acute medicine delegates?
- Is the abstract content especially relevant and interesting and may bring new thoughts and ideas to Acute Medicine?

Content:

- Is the abstract **well written**?

For Case Reports:

- A good Case Report should contain a learning point that will either change or challenge clinical practice
- Should be clearly related to acute medicine with learning points outlined for the acute physician
- Being rare is not a qualifying criterion in itself