ROLE OF ORDINARY SAM MEMBER TO JOIN THE RESEARCH COMMITTEE (THREE POSTS, INCLUDING ONE NON-UK MEMBER)

We are seeking nominations from members of the Society for Acute Medicine for the role of ordinary member on the Research Committee. Two posts will be for UK based members and one post for a non-UK based member. The role is open to all members, irrespective of background or seniority.

Prospective candidates must:
1. Be a member of SAM for at least 2 years and in good standing
2. Be in active clinical practice in a substantive Acute Medicine post *
3. Be nominated and seconded by two SAM members who are in good standing
4. Make known their application to the Society’s office by midday of Friday 12th June 2020
5. Be in a position to commence their duties from September 2020

ROLE AND DUTIES OF COMMITTEE MEMBERS

Membership of the Research Committee is a privilege, which carries with it the twin responsibilities of representing the Society and guiding its members. In order that both members may have confidence in the effectiveness and impartiality of the Committee, members undertake:

- To be aware of the organisation’s goals and bear them in mind in discussions
- To take decisions in the Society’s interest without favour to any individual body corporate or other association, whether medical or lay
- To declare relevant interests or prior knowledge in the course of Committee business, and/or to take steps to avoid such interests or knowledge giving rise to a conflict of interest
- To serve without seeking personal gain or preferment
- To avoid bias on grounds of sex, race, disability, lifestyle, culture, beliefs, colour, gender, sexuality or age
- To be open about the decisions and actions they take as Research Committee members, restricting information only when the principles of confidentiality or the law demand it
• To observe the confidentiality of information identified as confidential which they receive as a privilege of SAM Committee membership
• To distinguish clearly, when speaking or writing, between personal views and those of the Committee
• To support the above principles by leadership and example

**Ordinary Member Representative to the Research Committee**

The tenure of the post is three years. If there are more candidates than posts, office bearers and the Research Lead will appoint the best candidate. The post is open to any SAM member.

Committee members will be expected to have a proven track record in undertaking and publishing research, as well as experience of working in Acute Medicine. They will be expected to work with the strategic plan of the committee:

1. Develop young researchers.
2. Build relationships with other bodies, e.g. NIHR (National Institute for Health Research).
3. Build structures to allow research in Acute Medical Units.
4. Support the continued expansion of SAMBA (Society for Acute Medicine Benchmark Audit).

In addition, we are looking for people to develop research in Acute Medicine nationally and internationally through their own ideas and vision for the specialty.

Meetings may be face to face or virtual, and communication between meetings will mainly be electronic. Being a committee member requires dedication and commitment. The workload of the committee is variable. We would expect committee members to contribute to Society meetings, help with abstract adjudication and poster/presentation marking and work collaboratively with SAM Council to support the development of research in Acute Medicine.

Certain skills are required of committee members if they are to be active and meaningful members of the group. This will ensure a healthy committee that is clear about its aims and managing to work effectively towards achieving them. Being a good committee member is not always easy; it requires commitment and skills that have to be learned.

The representative to the Research Committee has five key aspects to their role, namely:

1. Multi professional working
2. Professionalism
3. Ambassadorship
4. Expertise
5. Communication
Multi professional working

- Promote good working relationships between medical and non-medical professionals. SAM is committed to developing mulitprofessional teams and this will form an important part of the research agenda.
- Promote the importance of multi professional working at all times, ensuring this is integral to all issues raised and key pieces of work delivered

Professionalism

- Maintain confidentiality on SAM matters where this is implicit
- Disclose declarations of interest and ensure no conflicts of interest occur
- Be willing to travel outside region of work to participate in Committee meetings and SAM Conferences
- Possess the ability to remain impartial, non-judgemental and objective in relation to committee meetings and decisions reached

Ambassador

- Proactively stimulate an interest/increase in SAM research
- Represent the research agenda at SAM conferences
- Act in such a way to promote links with other professional bodies to increase support for key pieces of work undertaken
- Work collaboratively with colleagues nationally to consult and deliver upon key pieces of Acute Medicine work
- Be prepared to work in a way, which promotes a multi-professional approach to find solutions to issues

Expertise

- Be actively engaged in practice in Acute Medicine
- Have a proven track record in research
- Share knowledge across a range of expertise to include leadership, management, research, audit, clinical issues and governance
- Keep the committee informed and updated on current national issues pertinent to research in Acute Medicine
- Make informed recommendations for research in Acute Medicine

Communication

- Undertake to feedback to the committee from national bodies, conferences, seminars etc to benefit developments in Acute Medicine research
- Demonstrate excellent communication skills; gather and evaluate information from meetings and then undertake to disseminate information impartially
• Work actively across professional disciplines and professional bodies to ensure inclusive thinking to multi-professional working
• Actively contribute to debates, working papers and protocols etc.

This role summary is not exhaustive and others roles may be necessary.